

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
REGULAR MEETING  
December 11, 2017  
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:08 p.m. in the Auditorium at the J.P. Case Middle School.

Members Present

Jessica Abbott  
Tim Bart  
Sandra Borucki\*  
Marianne Kenny\*\*

Laurie Markowski  
Christopher Walker\*\*\*  
Anna Fallon

Members Absent

Dennis Copeland  
Michael Stager

**\*arrived @ 7:15 p.m. (after Superintendent Search Firms presentations).**

**\*\*arrived @ 6:23 p.m. (during R-Pat Solutions presentation)**

**\*\*\*left @ 7:15 p.m. (after Superintendent Search Firms presentations).**

SUPERINTENDENT SEARCH FIRM PRESENTATIONS

Dr. Patterson and Dr. Rosado from R-Pat Solutions presented an overview of their services. Dr. Ferguson from HYA Executive Search also presented an overview of their services. Dr. Ruberto was not present for the Superintendent search firms interviews, she joined the Board after.

Dr. Ruberto shared with the public that she and her students made an agreement. The students will donate to the Flemington Food Pantry, when they do, their names will go into a hat for a chance to be the Superintendent and Assistant Superintendent for a day.

Dr. Ruberto then introduced the J.P. Case Middle School Chorale & Tigerettes. After the performance, the Board took a break and reconvened @ 7:52 p.m. Ms. Borucki joined the meeting. Mr. Walker excused himself.

SUPERINTENDENTS REPORT

Dr. Ruberto went over item 14, approved at the November 27<sup>th</sup> Board Meeting. She shared that it is being revised because of a total difference of approximately \$198 when recalculating the salaries. She noted Mr. Lockett will commence his position as Vice Principal of Copper Hill School on December 26, 2017. Dr. Ruberto shared she attended Robert Hunter's Colonial Days and she had lunch with the 6 graders. She attended the Orchestra Performance at J.P. Case Middle School and shared that it was outstanding. She noted we are working on Committee dates for next year, however, we ran into some conflicts. She stated she met with Ms. Mitcheltree for new Board orientation. She explained the reason the title of Facilities/Security Committee has not changed was due to a by-law requirement. The Board must approve the revision in order for a change in the committee name. She updated the Board on the climate survey status.

Dr. Ruberto noted the Hunterdon County Freeholders are acknowledging the penny wars on December 19 at the Old Courthouse and all are welcome. Dr. Ruberto noted she received over 20 positive comments for no homework night. She reminded everyone of the dates and times of the Superintendent Parent Coffees and stated a notification will be sent next week. She noted Mr. Castellano and Mr. Mitchell will be attending Techspo representing the Flemington-Raritan School District. Dr. Ruberto stated the District has been informed by Mr. Torres, Executive County Superintendent, that a review of the Flemington-Raritan Regional School District's NJQSAC DPRs will be conducted on February 15, 2018 at 9 a.m. at J.P. Case Middle School. After the visit, the District will receive formal notification from the Commissioners' Office of the District's placement upon the performance continuum. Upon receipt of the placement, the District is required to report the District's placement at the next public Board meeting. The District may request to have the scores reconsidered within 7 days of receiving the Commissioner's report. Dr. Ruberto shared that she is working on a Student Data Management back-up. Upon confirmation of the hourly stipend for training, the position will be posted. Legal counsel has been consulted on all aspects to maintain confidentiality of District data.

Dr. Ruberto recognized Mr. Stager and applauded his efforts professionally and personally.

Ms. Fallon read the following Acknowledgement of Michael Stager:

WHEREAS, your personal commitment to quality education, your valued participation in establishing effective policies and your readiness to render services in seeking educational excellence have contributed immeasurably to the progress of our school system;

BE IT RESOLVED, that on behalf of your colleagues, District teachers and students, we thank you for your dedication and wish you good health and happiness in the years to come.

Michael Stager  
 Flemington–Raritan Regional Board of Education  
 as a Board Member, January 2015 - December 2017  
 & as Board Vice President, January 2017 – December 2017

Ms. Fallon noted she will miss Mr. Stager and thanked him for his service.

CITIZENS ADDRESS THE BOARD

None

**On the motion of Mr. Bart, seconded by Ms. Abbott, minutes of the Regular Meeting on November 27, 2017 were approved viva voce.**

PERSONNEL

The next meeting is TBD - January.

Dr. Ruberto tabled items 1 & 2.

Mr. Bart asked if the Board would consider capping item 4. Ms. Fallon noted this is an ongoing issue and asked that the Personnel Committee should discuss this at a future meeting.

**Ms. Abbott made a motion to approve items 3-18, seconded by Ms. Markowski.**

**No roll call was made. The motion does not pass.**

**The Personnel items 3 through 18, with the amendment to item 4 to include a cap of \$10,000, were approved under one motion made by Ms. Abbott, seconded by Ms. Markowski.**

1. Approval to adopt a Sidebar Agreement between the Flemington-Raritan Regional Board of Education and the Flemington-Raritan Education Association, as attached.

**\*Tabled by Dr. Ruberto before motion was made.**

2. Approval for the following staff members to receive compensation as outlined in the Sidebar Agreement with the FREA, during the 2017-2018 school year, as follows:\*

**\*Tabled by Dr. Ruberto before motion was made.**

Item	Last Name	First Name	Date	AM/PM	Loc.	Per Hour	Unit	Total
1.	Dahms	Amy	10/20/2016	AM	CH	\$33.78/hr.	0.75	\$25.34
2.	Hutchison	Lisa	10/20/2016	AM	CH	\$33.78/hr.	0.75	\$25.34
3.	*Conover	Lisa	10/20/2016	AM	CH	\$33.78/hr.	0.75	\$25.34
4.	Servetnick	Kimberly	10/20/2016	AM	CH	\$33.78/hr.	0.75	\$25.34
5.	Teeples	Christine	10/20/2016	AM	CH	\$33.78/hr.	0.75	\$25.34
6.	Totten	Ashley	10/20/2016	AM	CH	\$33.78/hr.	0.75	\$25.34
7.	Dmitrenko	Irina	10/20/2016	PM	CH	\$33.78/hr.	0.75	\$25.34
8.	Roosa	Jane	10/20/2017	PM	CH	\$33.78/hr.	0.75	\$25.34

9.	Dahms	Amy	12/13/2016	AM	CH	\$33.78/hr.	0.75	\$25.34
10.	Hutchison	Lisa	12/13/2016	AM	CH	\$33.78/hr.	0.75	\$25.34
11.	*Conover	Lisa	12/13/2016	AM	CH	\$33.78/hr.	0.75	\$25.34
12.	Teepie	Christine	12/13/2016	AM	CH	\$33.78/hr.	0.75	\$25.34
13.	*Dallenbach	Elise	12/13/2016	AM	CH	\$33.78/hr.	0.75	\$25.34
14.	Totten	Ashley	12/13/2016	AM	CH	\$33.78/hr.	0.75	\$25.34
15.	Dmitrenko	Irina	12/13/2016	PM	CH	\$33.78/hr.	0.75	\$25.34
16.	Roosa	Jane	12/13/2016	PM	CH	\$33.78/hr.	0.75	\$25.34
17.	Dahms	Amy	3/28/2017	AM	CH	\$33.78/hr.	0.75	\$25.34
18.	Hutchison	Lisa	3/28/2017	AM	CH	\$33.78/hr.	0.75	\$25.34
19.	Teepie	Christine	3/28/2017	AM	CH	\$33.78/hr.	0.75	\$25.34
20.	*O'Connell	Kelly	3/28/2017	AM	CH	\$33.78/hr.	0.75	\$25.34
21.	*Dallenbach	Elise	3/28/2017	AM	CH	\$33.78/hr.	0.75	\$25.34
22.	Dmitrenko	Irina	3/28/2017	PM	CH	\$33.78/hr.	0.75	\$25.34
23.	Roosa	Jane	3/28/2017	PM	CH	\$33.78/hr.	0.75	\$25.34
24.	Smits	Jennifer	10/26/2016	AM	RH	\$33.78/hr.	0.75	\$25.34
25.	Glanzmann	Deborah	10/26/2016	AM	RH	\$33.78/hr.	0.75	\$25.34
26.	Clark	Barbara	10/26/2016	AM	RH	\$33.78/hr.	0.75	\$25.34
27.	Skiba	Jennifer	10/26/2016	AM	RH	\$33.78/hr.	0.75	\$25.34
28.	Rosa	Julia	10/26/2016	AM	RH	\$33.78/hr.	0.75	\$25.34
29.	Smits	Jennifer	12/13/2016	AM	RH	\$33.78/hr.	0.75	\$25.34
30.	Glanzmann	Deborah	12/13/2016	AM	RH	\$33.78/hr.	0.75	\$25.34
31.	Clark	Barbara	12/13/2016	AM	RH	\$33.78/hr.	0.75	\$25.34
32.	Skiba	Jennifer	12/13/2016	AM	RH	\$33.78/hr.	0.75	\$25.34
33.	Rosa	Julia	12/13/2016	AM	RH	\$33.78/hr.	0.75	\$25.34
34.	Smits	Jennifer	3/29/2017	AM	RH	\$33.78/hr.	0.75	\$25.34
35.	Glanzmann	Deborah	3/29/2017	AM	RH	\$33.78/hr.	0.75	\$25.34
36.	Clark	Barbara	3/29/2017	AM	RH	\$33.78/hr.	0.75	\$25.34
37.	Rosa	Julia	3/29/2017	AM	RH	\$33.78/hr.	0.75	\$25.34
38.	Culcasi	Lindsey	10/27/2016	AM	RFIS	\$33.78/hr.	0.75	\$25.34
39.	Krajewski	Jamie	10/27/2016	AM	RFIS	\$33.78/hr.	0.75	\$25.34
40.	Mack	Paul	10/27/2016	AM	RFIS	\$33.78/hr.	0.75	\$25.34
41.	Tavares	Anabela	10/27/2016	AM	RFIS	\$33.78/hr.	0.75	\$25.34
42.	Culcasi	Lindsey	12/15/2016	AM	RFIS	\$33.78/hr.	0.75	\$25.34
43.	Krajewski	Jamie	12/15/2016	AM	RFIS	\$33.78/hr.	0.75	\$25.34
44.	Mack	Paul	12/15/2016	AM	RFIS	\$33.78/hr.	0.75	\$25.34
45.	Tavares	Anabela	12/15/2016	AM	RFIS	\$33.78/hr.	0.75	\$25.34

\*Leave Replacement

3. Approval was given to employ the following staff member for the 2017-2018 school year pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Position/Loc.	Effective Date	Salary/Degree/Step	Certification/College
1.	Maslankowski	Lisa	School Nurse/.5 RFIS and .5 JPC	December 12, 2017	\$52,355/BA/1	School Nurse (pending)/ Thomas Edison State University/Holy Name Hospital, School of Nursing

4. Approval was given to employ Ernest Batha as an Interim Supervisor for the purpose of conducting evaluations for the 2017-2018 school year, effective December 12, 2017, at a cost of \$250 per evaluation, **not to exceed \$10,000**. Fingerprints and health exam have been confirmed.\*

**\*Ms. Borucki abstained.**

5. Approval was given to confirm the employment of the following leave replacement during the 2017-2018 school year, pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Position/Loc./ Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Dente	Ashlie	Grade 1/CH/ Dorothy Yoos	December 7, 2017- January 31, 2018	Sub Per Diem Pay (Days 1-60) \$53,380 (prorated)/ BA+15/1(Day 61+)	Teacher of Preschool through Grade 3 (CEAS)/ Drexel University/DeSales University

6. Approval was given to appoint Krista Santoro, Leave Replacement Guidance Counselor, as the Anti-Bullying Specialist at Francis A. Desmares School for the remainder of the 2017-2018 school year.

7. Approval was given to amend the October 30, 2017 motion:\*

to employ the following staff member for the 2017-2018 school year pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree	Certification/College
1.	Lockett	Jesse	10-Month Vice Principal/CH	November 29, 2017	\$81,083.33/MA (prorated)	Principal (CE), Supervisor, Elementary School Teacher in Grades K-6, Teacher of Health and Physical Education/Rider University, Temple University

to read:

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree	Certification/College
1.	Lockett	Jesse	10-Month Vice Principal/CH	December 26, 2017	\$81,083.33/MA (prorated)	Principal (CE), Supervisor, Elementary School Teacher in Grades K-6, Teacher of Health and Physical Education/Rider University, Temple University

**\*Ms. Borucki abstained.**

8. Approval was given to amend the October 9, 2017 motion:

for the following staff members to take a leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Hill	Kristin	FAD	Grade 3	Medical	Disability	October 24, 2017- December 6, 2017

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Hill	Kristin	FAD	Grade 3	Medical	Disability	October 24, 2017- December 15, 2017

9. Approval was given to amend the October 9, 2017 motion:

to employ the following staff member for leave replacement purposes during the 2017-2018 school year as follows:

Item	Last Name	First Name	From Position/Loc.	To Position/ Replacing/Loc.	Salary/Degree/Step	Effective Dates
1.	Grossweiler	Jessica	.5 Reading Support/FAD	Grade 3/Kristin Hill/FAD	\$52,160/BA+15/2	October 23, 2017- December 6, 2017

to read:

Item	Last Name	First Name	From Position/Loc.	To Position/ Replacing/Loc.	Salary/Degree/Step	Effective Dates
1.	Grossweiler	Jessica	.5 Reading Support/FAD	Grade 3/Kristin Hill/FAD	\$53,740/BA+15/2	October 23, 2017- December 18, 2017

10. Approval was given to amend the October 9, 2017 motion:

to employ the following leave replacements during the 2017-2018 school year, pending fingerprints and health exam. Salary to be amended at the conclusion of negotiations.

Item	Last Name	First Name	Position/Replacing/Loc.	Effective Dates	Salary/Degree/Step	Certification/College
2.	Van Saun	Katherine	.5 Support Skills Language Arts/Jessica Grossweiler/FAD	October 19, 2017- December 6, 2017	Sub Per Diem Pay (Days 1-20) \$54,060 MA/Step 1/ (Day 21+)	Elementary School Teacher/Virginia Polytechnic Institute/ Rutgers University

to read:

Item	Last Name	First Name	Position/Replacing/Loc.	Effective Dates	Salary/Degree/Step	Certification/College
2.	Van Saun	Katherine	.5 Support Skills Language Arts/Jessica Grossweiler/FAD	October 19, 2017- December 18, 2017	Sub Per Diem Pay (Days 1-20) \$55,580 (prorated)/ MA/Step 1/(Day 21+)	Elementary School Teacher/Virginia Polytechnic Institute/ Rutgers University

11. Approval was given to amend the October 30, 2017 motion:

to confirm the leave of absence for the following certified staff members, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Ashey	Elizabeth	RH	Support Skills and Literacy Coach	Medical	Disability	October 13, 2017- December 1, 2017

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Ashey	Elizabeth	RH	Support Skills and Literacy Coach	Medical	Disability	October 13, 2017- January 1, 2018

12. Approval was given to amend the November 27, 2017 motion:

for the following staff member to take a leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Corson	Seth	JPC	Computers	Paternity	FMLA	January 8, 2018- February 20, 2018

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Corson	Seth	JPC	Computers	Paternity	FMLA	January 8, 2018- February 16, 2018

13. Approval was given to appoint the following mentor for the 2017-2018 school year as follows:

Item	Mentor				Novice Teacher		
	Last Name	First Name	Loc.	Stipend	Last Name	First Name	Loc.
1.	Szierer	Marianne	CH	\$550 (prorated)	Ashlie	Dente	CH

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

14. Approval was given to confirm the revised salaries to reflect the final calculation for the non-certified, non-aligned staff members for the 2017-2018 school year, as follows:\*

Item	Last Name	First Name	Position	Salaries 2016 - 2017	3% Increase	Longevity	Salaries 2017-2018
1.	Austra	Christopher	HVAC Maintenance	\$53,683.73	\$1,610.51		\$55,294.24
2.	Benz	Linda	Business Office Secretary	\$61,763.67	\$1,852.91		\$63,616.58
3.	Bickford	James	Student Data Manager	\$86,644.21	\$2,599.33		\$89,243.54
4.	Bruhn	Laura	Executive Assistant to the Superintendent	\$84,667.45	\$2,540.02		\$87,207.47
5.	Carnovale	Kathy	Payroll & Benefits Coordinator	\$59,563.67	\$1,786.91		\$61,350.58
6.	Corrado	Darcy	Accounts Payable/ Computer Coordinator	\$74,961.28	\$2,248.84	\$500.00	\$77,710.12
7.	Davies	Paul	Computer Technician	\$47,334.00	\$1,420.02		\$48,754.02
8.	Dipple	Scott	Maintenance	\$43,477.88	\$1,304.34		\$44,782.22
9.	Fuhrman	Todd	Network Administrator	\$116,387.99	\$3,491.64		\$119,879.63
10.	Hagan	Christopher	Network/Phone Administrator	\$80,000.00	\$2,400.00		\$82,400.00
11.	Hilgen	Janice	Personnel Secretary	\$54,959.00	\$1,648.77		\$56,607.77
12.	Hudzinski II	Anthony	Computer Technician	\$41,234.60	\$1,237.04		\$42,471.64
13.	Krov	Raymond	School Treasurer	\$6,000.00	\$180.00		\$6,180.00
14.	Magierowski	Jarret	Computer Technician	\$38,000.00	\$1,140.00		\$39,140.00
15.	Mulligan	David	Maintenance	\$51,759.77	\$1,552.79		\$53,312.56

16.	Parisi	Kim	Secretary to the Business Administrator	\$63,743.60	\$1,912.31		\$65,655.91
17.	Plichta	David	Facilities Manager	\$76,991.37	\$2,309.74		\$79,301.11
18.	Powers	Seaman	Maintenance/Plumber	\$47,801.87	\$1,434.06		\$49,235.93
19.	Ruthe	Bryan	Maintenance	\$54,815.95	\$1,644.48		\$56,460.43
20.	Schild	William	Maintenance	\$70,944.59	\$2,128.34		\$73,072.93
21.	Shumate	James	Director of Operations	\$123,328.70	\$3,699.86		\$127,028.56
22.	Sochacki	Kevin	Assistant Network Administrator	\$92,000.00	\$2,760.00		\$94,760.00
23.	Terelle	Francesco	Maintenance	\$54,815.95	\$1,644.48		\$56,460.43
24.	Van Gaalen	Ryan	Maintenance	\$45,713.76	\$1,371.41		\$47,085.17
25.	Zullo	Coleen	Personnel Coordinator	\$65,000.00	\$1,950.00		\$66,950.00

\*Ms. Fallon voted no.

15. Approval was given to employ the following Residency Investigators for the 2017-2018 school year pending fingerprinting and health exam:

Item	Last Name	First Name	Investigation Rate	Report Completion Rate	Out of District Travel
1.	Ciesla	Mark	\$35/hour	\$25/report	\$.31/mile
2.	Sugalski	Edward	\$35/hour	\$25/report	\$.31/mile

All Staff – Additional Compensation

16. Approval was given to confirm extra compensation for the following staff member during the 2017-2018 school year as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Flannigan	Kelly	RFIS	Additional Parent Teacher Conference	Contractual	1/400

17. Approval was given to employ the following staff members for extra compensation during the 2017-2018 school year as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Alexanderson	Karin	RH	Winter Concert Chaperone	2	\$30.62/hr.
2.	Galinak	Babette	RFIS	Co-Advisor Winter Craft & Design Club	10	\$30.62/hr.
3.	Kuster	Kelly	BS	CPR/AED-ERT	3	\$33.78/hr.

Substitutes

18. Approval was given to employ the following applicants as Substitutes for the 2017-2018 school year pending fingerprinting:

Item	Last Name	First Name
1.	Dente	Ashlie
2.	Hand	Matthew
3.	Klim	Christine
4.	Mirra	Madison
5.	Picado	Amanda
6.	Picard	Amy
7.	Shahidullah	Ashley

Aye: Ms. Abbott      Dr. Kenny      Nay: Ms. Fallon-#14      Abstain: Ms. Borucki-#'s 4 & 7  
 Mr. Bart      Ms. Markowski  
 Ms. Borucki      Ms. Fallon

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS

The next meeting TBD-January.

**The Curriculum items were approved under one motion made by Ms. Borucki, seconded by Mr. Bart.**

- Approval was given to employ the following consultants during the 2017-2018 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Project U.S.E.	RFIS	Rock Wall Certification Training	1	\$1,200
2.	Dr. Barbara Popp	District	Charlotte Danielson Training	1	\$1,500

- Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2017-2018 school year.

Item	Donation	Value	Location	Funding Source
1.	Young Audiences Arts for Learning Aesop Bops Assembly	\$1,160	CH	PTO
2.	Amazon Gift Card	\$250	BS	Artsonia
3.	Matthew McElligott Author Visit	\$1,790	CH	PTO
4.	Yes I Can Assembly	\$1,197	BS	PTO
5.	Safe Routes to School Assembly	No cost	BS	NJDOT
6.	Lenape Life Assembly	\$640	BS	PTO

- Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Sinisgalli	Amy	Anti-Bullying Specialist for Counselors Certificate Bundle Workshop, Monroe, NJ	January 17-19, 2018	R,M	\$500
2.	DiBetta	Crystal	Judy Freeman's Winners! Workshop, Somerset, NJ	May 15, 2018	R,M	\$240
3.	Handren	Marisa	Book Expo 2018, New York, NY	May 30-June 1, 2018	R,M,L,F,O	\$840
4.	Reed	Christine	Book Expo 2018, New York, NY	May 30-June 1, 2018	R,M,L,F,O	\$840
5.	Castellano	Robert	TECHSPO'18, Atlantic City, NJ	January 25-26, 2018	R,M,L,F,O	\$710
6.	Gabruk	Karen	TECHSPO'18, Atlantic City, NJ	January 25-26, 2018	R,M,L,F,O	\$775
7.	Mitchell	Michael	TECHSPO'18, Atlantic City, NJ	January 25-26, 2018	R,M,L,F,O	\$710
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

Aye: Ms. Abbott                      Dr. Kenny                                      Nay: 0                                      Abstain: 0  
 Mr. Bart                                  Ms. Markowski  
 Ms. Borucki                              Ms. Fallon

FACILITIES/OPERATIONS

The next meeting TBD-January.

Ms. Voorhees commended the Safety Committee for receiving the Safety Award and noted we have earned this award since 2001. She noted this award also provided the district with a \$9,000 credit for reaching the goal. Ms. Benz, Mr. Schild as well as Mr. Shumate are to be commended for their hard work and dedication in achieving this award, as well as the members of the Safety Committee.

Aye: Ms. Abbott      Dr. Kenny      Nay: 0      Abstain: 0  
 Mr. Bart      Ms. Markowski  
 Ms. Borucki      Ms. Fallon

**TRANSPORTATION**

The next meeting TBD-January.

Ms. Markowski noted the December meeting has been cancelled.

**FINANCE**

The next meeting TBD-January.

**The Finance items were approved under one motion made by Ms. Borucki, seconded by Dr. Kenny.**

1. Approval was given of the attached transfer list from November 21, 2017 to December 5, 2017.
2. Approval was given of the attached bill list for the month of December totaling \$2,087,116.07.
3. Approval was given for the Superintendent and Business Administrator to transfer funds, pay monthly bills, authorize payroll disbursements and review the Secretary’s Report for the month of December 2017.
4. Approval was given to accept the 2016-2017 Extraordinary Aid from the State of New Jersey in the amount of \$293,910 for Special Education student costs, in excess of \$40,000 and to approve an increase in the 2017-2018 budget, pursuant to N.J.S.A. 18A:22-8.1 and the New Jersey Department of Regulation, for Special Education Private School Placements.

Aye: Ms. Abbott      Dr. Kenny      Nay: 0      Abstain: 0  
 Mr. Bart      Ms. Markowski  
 Ms. Borucki      Ms. Fallon

**POLICY**

The next meeting is TBD-January.

**SPECIAL SERVICES**

**The Special Services items were approved under one motion made by Dr. Kenny, seconded by Ms. Borucki.**

Mr. Bart asked Ms. Voorhees to explain homeless. Ms. Voorhees explained the law and how the process works. Dr. Ruberto also noted the process is difficult.

1. Approval was given for student #7029273963 to attend Allegro School for the remainder of the 2017-2018 school year at a per diem rate of \$627.00. Transportation provided by the Flemington-Raritan Regional School District.
2. Approval was given for student #9871385677 to attend The Midland School for the remainder of the 2017-2018 school year at a per diem rate of \$322.79. Transportation provided by the Flemington-Raritan Regional School District.
3. Approval was given to pay the prorated tuition costs indicated below for homeless students who transferred out of the Flemington-Raritan Regional School District.

Item	Student State ID	Receiving School District	School Year(s)	Tuition
1.	3532109275	Newark Public Schools	2016-2017	\$5,999.35
2.	5041965531	Middlesex	2017-2018	\$40,998.00
3.	2039010122	Winslow Township	2017-2018	\$17,055.00
4.	4861805939	Berkley Township	2016-2017 2017-2018	\$14,108.00

4. Approval was given to confirm the employment of the following Teacher Assistants, contracted through the Hunterdon County Educational Services Commission, to work additional hours in the District during the 2017-2018 school year, per contracted HCESC rate.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours
1.	Gebran	Roula	JPC	Spring Musical-Rehearsals/Show	130/shared
2.	Tozzi	Julia	JPC	Spring Musical-Rehearsals/Show	130/shared

5. Approval was given to employ the following as Transportation/Substitute Transportation Aides during the 2017-2018 school year, pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Max.# of Hours	Effective Date	Rate/Stipend
1.	Cladek	Frances	100	December 12, 2017	\$21.12/hr.
2.	Van Note	Evan	100	December 12, 2017	\$21.12/hr.

6. Approval was given to amend the 2018 IDEA-B Grant to allocate 2017 IDEA-B Grant carryover funds as follows:

2017 IDEA-B Carryover	Public	Nonpublic	Total
Basic	\$67,993	0	\$67,993
Preschool	\$1,209	0	\$1,209
Total	\$69,202	0	\$69,202

7. Approval was given to employ the following Teacher Assistants, contracted through the Hunterdon County Educational Services Commission, to work additional hours in the District during the 2017-2018 school year, per contracted HCESC rate.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours
1.	Esparza	Isabel	RFIS	To assist students in clubs and intramurals as required by the IEP up to 3 days per week, January through June 2018.	60/hrs.
2.	Fenneman	Laurie	RFIS	To assist students during activity nights (two events per year) as required by the IEP.	5/hrs.
3.	Neuhauser	Bernadette	RFIS	To assist students in clubs and intramurals as required by the IEP up to 3 days per week, January through June 2018.	60/hrs.
4.	Schess	Marie	RFIS	To assist students during activity nights (two events per year) as required by the IEP.	5/hrs.
5.	Schess	Marie	RFIS	To assist students in clubs and intramurals as required by the IEP up to 3 days per week, January through June 2018.	60/hrs.
6.	Sullivan	Kevin	RFIS	To assist students in clubs and intramurals as required by the IEP up to 3 days per week, January through June 2018.	60/hrs.
7.	Vanacore	Mary	RFIS	To assist students in clubs and intramurals as required by the IEP up to 3 days per week, January through June 2018.	60/hrs.

8. Approval was given to adopt the School Nursing Services Plan for the 2017-2018 school year, as attached.

Aye: Ms. Abbott      Dr. Kenny      Nay: 0      Abstain: 0  
 Mr. Bart      Ms. Markowski  
 Ms. Borucki      Ms. Fallon

MISCELLANEOUS

Information Items

1. Suspensions for the month of November:

School	Infraction	# of Days
BS	Aggressive behaviors, destruction of property, use of inappropriate language	1.5 Days
JPC	Insubordination	1 Day
JPC	Insubordination	1 Day
JPC	Inappropriate physical contact with another student	1 Day
JPC	Insubordination and disrespectful toward staff	2 Days

2. Drills to date for the 2017-2018 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/08	09/08	09/13	09/07	09/15	09/08
October	10/11	10/02	10/23	10/10	10/18	10/23
November	11/03	11/06	11/02	11/27	11/28	11/20
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/14	09/15	09/20	09/19	09/14	09/15
October	10/04	10/20	10/23	10/16	10/13	10/24
November	11/08	11/15	11/03	11/13	11/16	11/21

3. Harassment, Intimidation & Bullying Investigations for the 2017-2018 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RFIS	Ongoing	2	No	Remedial measures outlined in report
CH	11/6/17	2	No	Remedial measures outlined in report

Action Items

**The Miscellaneous/Action items were approved under one motion made by Ms. Markowski, seconded by Mr. Bart.**

1. Approval was given to accept the Harassment, Intimidation & Bullying Investigations presented on the November 27, 2017 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
JPC	10/6/17-10/12/17	4	Yes	Remedial measures outlined in report.
JPC	10/23/17-10/25/17	5	No	None

2. Approval was given to adopt the revised District Organizational Chart for the 2017-2018 school year, as attached.

3. Approval was given to employ Daniel Majica, as the Piano Accompanist, for rehearsals and concerts, at Barley Sheaf School, during the 2017-2018 school year at a rate of \$50 per hour, for a maximum of 10 hours, not to exceed \$500.

Aye: Ms. Abbott      Dr. Kenny      Nay: 0      Abstain: 0  
 Mr. Bart      Ms. Markowski  
 Ms. Borucki      Ms. Fallon

CORRESPONDENCE

None

OLD BUSINESS

Mr. Bart noted he is having a tough time getting a date for a Board Retreat. Dr. Ruberto suggested she give the workshop one night to assist in collaboration (2 hour meeting). She suggested January 22 and to begin at 5:00 p.m. for this endeavor.

NEW BUSINESS

Ms. Fallon noted if any Board Member is interested in leadership, please inform the Board Secretary.

Ms. Fallon asked what kind of training do we do for staff regarding sexual misconduct. Dr. Ruberto noted we have an Affirmative Action Officer, Mr. Masessa. She confirmed the staff has been informed. Dr. Ruberto noted her youngest daughter is expecting at any time a little boy. The Board members congratulated her.

CITIZENS ADDRESS THE BOARD

None

Ms. Fallon stated there was need for an Executive Session to discuss the Superintendent Search firms. The Board did not have a quorum as Ms. Markowski could not stay for it.

**On the motion of Ms. Borucki, seconded by Ms. Abbott, the meeting was adjourned at 9:01 p.m. viva voce.**

Respectfully Submitted,

Stephanie Voorhees  
Business Administrator/Board Secretary

2018 Board Meetings

January 2 – Reorganization of the Board & 22

February 12 & 26

March 19 – Approve 2018-2019 Budget

April 9 & 23

May 7 – Reorganization of the District/Public Hearing for 2018-2019 Budget & 29

June 11 & 25

July 23

August 27

September 10 & 24

October 8 & 22

November 12 & 26

December 17